

Application for Teaching Assistant Position

School of Journalism

For (check any that apply) Fall 20____ Spring 20____
Submit this application and a current resume/CV to the graduate coordinator at
sylvia.edwards@austin.utexas.edu

Name: _____ EID: _____

Your Current Program:

PhD MA Research & Theory MA Photojournalism MA Professional MA Hybrid

Year you entered the program: _____

Note: *TA/AI support is limited to 2 years as a Masters student, and 4 years as a PhD student from the date you were admitted. If you have reached the limit, do not apply.*

Have you taken the teaching seminar required to be an Assistant Instructor (AI) or have a year of teaching experience at an accredited college? Yes No

Previous UT positions held (incoming students can omit):

Please list title (TA, GRA, AI, etc.), semester date(s), class # & title, and supervisor

Position Preferences: (Optional for incoming students. Please list the courses that you prefer to work with in the order of your preference. While we will do our best to place you within your preferences, we cannot guarantee that you will be, should you be awarded a teaching position.)

Title (TA, GRA, AI, etc.)	Class # & Title	Supervisor
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Do you have any incomplete grades? Yes No

If so, what is/are the incomplete grade(s) for?

What is the status of the incomplete grade(s)?

Graduate students employed as TA/AI/GRA must not have more than two grades of X (temporary incomplete), or one grade of X and one grade of I (permanent incomplete).

Please indicate whether you have experience with the software and professional skills listed below. **Indicate your level of expertise by marking "B" for Beginner, "I" for Intermediate, and "E" for Expert. Leave blank if you do not have any experience or skills in a category.**

InDesign	Coding	Video shooting/production
PhotoShop	HTML 5/CSS 3 (or higher)	Still photography (cameras)
Final Cut Pro	Premiere	Podcasting
Sound Slides	Garage Band/Audacity	Data Visualization
Flash	Data Analysis	News writing/editing

Once you are assigned a TA, please contact the Faculty members listed on your letter as soon as possible. You will confer with the Faculty member and any other TAs (if applicable) to accommodate your course schedule. Please attempt to resolve problems with the faculty member in charge of your course and other TAs before contacting the graduate coordinator, the graduate adviser, or the associate director. Administration does not assign TAs to individual labs.

Please be aware that having a TA position one semester does not guarantee you will have a TA position in future semesters (Exceptions for those who have contracts guaranteeing them a TA position). Budget constraints and fewer courses being offered that require TAs will mean fewer TA positions available in some semesters.

By submitting this application you certify that the information is true and accurate to the best of your knowledge.

Signature

Date