

Application for Teaching Assistant Position School of Journalism

For (check any that apply) Fall 20__ Spring 20__

**Submit this application and a current resume/CV to the graduate coordinator at
sylvia.edwards @austin.utexas.edu**

Name: _____ EID: _____

Your Current Program:

PhD MA Research & Theory; MA Photojournalism; MA Professional; MA Hybrid

Year you entered the program: _____

Note: *TA/AI support is limited to 2 years as a Masters student, and 4 years as a PhD student from the date you were admitted. If you have reached the limit, do not apply.*

Have you taken the teaching seminar required to be an Assistant Instructor (AI) or have a year of teaching experience at an accredited college?: Yes No

Previous UT positions held (incoming students can omit):

Please list title (TA, GRA, AI, etc.), semester date(s), class # & title, and supervisor

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Position Preferences: (Optional for incoming students. Please list the courses that you prefer to work with in the order of your preference. While we will do our best to place you within your preferences, we cannot guarantee that you will be, should you be awarded a teaching position.)

Title (TA, GRA, AI, etc.)	Class # & Title	Supervisor
_____	_____	_____
_____	_____	_____
_____	_____	_____

Do you have any incomplete grades? Yes No

If so, what is/are the incomplete grade(s) for? What is the status of the incomplete grade(s)? _____

Graduate students employed as TA/AI/GRA must not have more than two grades of X (temporary incomplete), or one grade of X and one grade of I (permanent incomplete).

Please indicate whether you have experience with the software and professional skills listed below. Indicate your level of expertise by marking "B" for Beginner, "I" for Intermediate, and "E" for Expert. Leave blank if you do not have any experience or skills in a category.

_____ InDesign	_____ WordPress	_____ Tumblr	_____ Video shooting
_____ PhotoShop	_____ CSS coding	_____ HTML	_____ Still photography (cameras)
_____ Final Cut Pro	_____ Flash	_____ News writing/newsroom work	
_____ Sound Slides	_____ Garage Band/Audacity	_____ Associated Press Style	

Once you are assigned a TA, please contact the Faculty members listed on your letter as soon as possible. You will confer with the Faculty member and any other TAs (if applicable) to accommodate your course schedule. Please attempt to resolve problems with the faculty member in charge of your course and other TAs before contacting Sylvia, Renita or Fluffy. Administration does not assign TAs to individual labs.

Please be aware that having a TA position one semester does not guarantee you will have a TA position in future semesters (Exceptions for those who have contracts guaranteeing them a TA position). Budget constraints and fewer courses being offered that require TAs will mean fewer TA positions available in some semesters.

By submitting this application you certify that the information is true and accurate to the best of your knowledge.

Signature

Date